

**Minutes of the LLTC Annual General Meeting on 18th October 2018,  
at the Longthorpe Village Hall**

**Present:**

Jim Daintith (JD)	Angie Axe (AA)	Toni Butcher (TB)	Claire Major (CM)
Keith Madeiros(KM)	Jean Pierre Lamy(JPL)	Marcie Winlock (MW)	Mike Glover (MG)
Pauline Daintith	Alison Hurford	Miranda Dale	Paul Hook
Patcharee Shaweewan	Ruth Swann	Tim Palmer	Phil Watson
Helen Russell	Bob Green	Sheila Coolbear	Dave Fisher
Julian Dowse	Gordon Porter	David Owen	Doreen Crook
Sylvia Murray	Lai Julian	Wayne Jones	Jason Burgess(JCB)
Caroline Beaty			

**Apologies:**

Stephen Short	Shirley Short	Ken Wappat	Margaret Wappat
Maddie Martin	Alex O'Reilly	Paul Stevenette	Alan Swann
Rita Elcome	Ed Sharman	Becky Dawkins	Liz Sharman
Anne Boulton	Liz Norfolk		

**1. JD welcomed everyone to the meeting.**

**2. Minutes of the last AGM on 12 October, 2017** was signed as correct by JD

**3. Matters arising** -None

**4. Chairman's Report** - JD said that we have had 2 years of consolidation and that this year had been one of housekeeping and planning with no major projects. We have re-covered the old awning, and the court care and cleaning contracts are in place. Our focus has been working with the Village Hall Committee regarding the stage and KW has been negotiating our proportion to expand our clubroom. Our proposal has been accepted and the VHC have got the drawings. It is a cost effective solution for now and at a later date further expansion could be considered. It will give us double the space we currently have and we will retain the cupboard. The revised entry into the Village hall will be on the same level as the hall floor, avoiding potential hazard of the drop off from the stage, as is currently the case. The clubroom may be enhanced after construction with new appliances etc and it will give us enough space to accommodate two home matches for tea and catering requirements for Pizza Night etc. We will still hold our major events in the VH as required. Committee meetings will be held in the new clubroom and not the Ridgway Room.

We have held 2 charity events this year – a Tennis Tournament for the Sue Ryder Hospice and a coffee morning for Macmillan Cancer both of which were very successful and well supported. JD thanked Keith and his team. JD said that membership levels remained acceptable and we had lost the odd member but we were continuing to be financially very sound with £60k in reserves. We want a push on membership to try and recoup 10 new members but are in good shape all round. JD said that we are building up a buffer for the resurfacing of courts 1&2 when necessary but that the surface was in good condition. There is some root ingress on Court 2 which will need addressing before resurfacing. The 5 year debenture holders started paying subs in 2017 with the 10 year DH commencing in 2022.

**5. Treasurer's Report-** TB said that we have a healthy £30,186.06 in the Savings account and would move over the other £29,736.93 from the Community account. TB thanked all members for paying by BACS for most things and that the tea and visitor's money were the only cash she is having to handle. TB said that it had been a very good year and the tea money had been a good income. Costs were the same as last year. TB thanked the Committee and the members.

**6. Membership Secretary' Report-** CM said that there would be no increase in subscription next year. Patcharee asked how many members we could accept .CM replied that we could have 19 as our capacity is 125. JCB asked how many Juniors had become Seniors. JD said that some have gone to either City or David Lloyd but that they contribute very little financially and are often unreliable, but are important for the future of the club. Our current membership is Debentures-21, Senior seniors 13, Seniors 69, Students/Snr Juniors 5, Juniors 38, Minis 27.

**7. Social report** – KW reported that the Social events in the last 12 months have been a great success. In particular, the Charity Tournament in support of Sue Ryder, Thorpe Hall raised a donation of £1400. He thanked everyone who helped out or donated to our many social events throughout the year. He commented on the wonderful support and camaraderie generated during these social events and looks forward to another full calendar of events in the next year.

**8. Juniors & Welfare Report** - AA thanked the cake makers very much for their contributions. Three juniors had played in leagues and we ran 3 tournaments – Under 10, 12 and 14 for both boys and girls. AA confirmed that the club is compliant with the 5 minimum standards required for LTA Venue Registration as of 1<sup>st</sup> October. Our updated Safeguarding Policy and Procedures, the Diversity & Inclusion Policy and Procedures are on our website. An annual Risk Assessment has been carried out. We have a Welfare Officer (AA) who has undergone the necessary training and a Deputy Welfare Officer, Liz Sharman who has kindly agreed to step into the role. All those who coach our juniors have a satisfactory Criminal Records Check (e.g. DBS checked). JD thanked AA and Liz Sharman for undertaking this role.

**9. Coaching & Juniors Report** -MW said that in the Road to Wimbledon 24 boys and 20 girls had taken part which was the largest number in Peterborough and that two reached the finals. There was a club tournament for U8, U12 and U14. MW apologised for being absent regarding the adult coaching and thanked the club for being understanding. JPL and MW are to be in closer contact regarding team practices and hope to do some adult playing times on a weekly basis. JPL would like MW to play in more matches!

**10. Team Captain's Report** - JPL said that the Winter League teams had been run by Martin Trayford and Ed Sharman and we had had a good season with lots of players participating, both men and ladies, but don't know how we did as the results are not yet available!  
Don Brace – we got knocked out in the first round v St Neots

H&P	Mixed A	- stayed up In Div 1
	B	- 2 <sup>nd</sup> and going up to Div 2
	C	- staying in Div 4
	D	- staying in Div 5
	Ladies A	- 3 <sup>rd</sup> , missing promotion by 1 set – staying in Div 2
	B	- promoted to Div 2
	C	- going down to Div 4
	D	- staying in Div 4

- |     |   |                       |
|-----|---|-----------------------|
| Men | A | - staying in Div 1    |
|     | B | - going down to Div 3 |
|     | C | - staying in Div 3    |

JPL thanked the team Captain's as it is not easy to get players. Liz Norfolk is stepping down as Captain in both a mixed and a ladies team so replacements need to be found. JPL asked for anyone who might be interested to contact him. He said that we might not have a Ladies D team if we couldn't find anyone to run it. The Men's D team would like to re-enter but again needs someone to run it. JPL thanked AA for organising the Club Championships.

**11. Election of Officers and Committee members** - All Committee members are prepared to stay on and were offering themselves up for re-election. Some have said that this would be their last year including JD and that in 2019 3 roles would be available.

Proposed re-election - Ruth Swann

Seconded - Miranda Dale

Vote - unanimous

## 12. AOB

- **Club House Extension** - JD said that we are ambitious as a club but that we are governed by circumstances beyond our control and have to get the support of our Landlords (VHC) before we are able to do anything. We are also in a Conservation Area and planning requirements are stringent. We are also part of a Community facility so have to get support from our neighbours as well. JD said that members need to understand that is why things can be slow and take a while to get the results that we want. The extension drawings were passed round. JD said that the stage is underutilised in the VH and there are 3 user groups. We have a third. Our cupboard will be slightly smaller and if we need more storage we will have a secure container outside. The cost should be under £20K and we might have a dishwasher and a new kitchen. It will be a much more useable clubroom and we are paying a proportion of the cost of the overall sum. We will have a smaller trophy cabinet. JD thanked everyone for being patient and that work would commence in the Summer of 2019 and take 6-8 weeks during the playgroup school holidays. Julian Dowse asked about the practicalities – JD said that during the work there would be a small porta cabin to house balls etc. and that refurbishment would take 2 weeks on completion of the building work. Gordon Porter asked about the VH – JD said that there would be a barrier erected and kitchen access for functions such as Sue Ryder needs to be discussed regarding ability to rent. J Dowse asked whether Home matches would be played away – JD replied 'no', as there would be a kettle and seating in the alternative provision. Bob Green asked whether there would be a small changing area in the new room or a curtain – JD said no, but that people could change in the loos, the disabled loo, or the store cupboard! JD said that we have a permanent right to use the loos but are NOT allowed to walk through the VH when it is in use. Jason Burgess said that it sounded a good proposal.

-**Request for a club ballot on ALL Whites clothing** - JD said that 2 members had requested a membership ballot on changing the predominantly white kit rule to an all colours tennis kit rule. It is felt that Juniors do not want to be restricted to whites as did some seniors. JD said that we might need to take this on board and a change could have a positive effect and it wouldn't be an issue for members' guests. JD said it would appear on the 2019 sub form. JPL suggested it could just be for Juniors but JD said that we would have to keep it simple and it would have to apply to everyone or no-one. The Committee feel that we should have a forgiveness rule for guests as they might not have white kit. The idea needs to be offered to the whole membership and not just

those at the AGM, and if we change it must be recognised tennis kit. JCB said that he suggested it because his interest is not personal but for the long term good of the club. He asked whether parents of Juniors got a vote – JD said that junior members do not get a vote. Gordon Porter said that British tennis is associated with all white in the UK but JD said that hardly any clubs in the UK wear white. Claire Major said that policing would be difficult and Pauline Daintith said that all members should be vigilant and police it. Mike Glover asked whether we could keep all whites for matches – JD said no as keeping things simple is best and that team kit is available and if anyone wanted to they could still wear white. Julian Dowse suggested the ballot should be in May so that those who have not paid their sub do not get a vote. A vote was taken and the majority were in favour of a ballot – motion carried – ballot at 2019 sub renewal.

**- Request for exploring the setting up of Paddle Tennis** Jason Burgess feels that Padel Tennis would be a huge asset to the club if we were able to have a court in terms of attracting new members as it would be the only facility locally and would also be enjoyed by many people. He said that he would get some particulars on space required and cost, but thought it would be circa £25k and 30 x 60 feet in size. JD said he had reservations as to whether the VHC and the Community would be for it but would look into it if members wished. JB explained that Padel tennis was cross between tennis, squash and real tennis and was the fastest growing sport in the world, was very popular as it appealed to people of all ages. Miranda Dale asked whether it would be included in the LLTC sub and JB said that it would. Phil Watson asked whether noise would be an issue – JB said that you shouldn't use the glass as the ball has to hit the ground first and the surface would be astro. Paul Hook asked about vandalism and JD said it would have to be fenced and lockable. JD said he would be happy to investigate further as to what the VHC and local community thought about the idea if members desired as cost would not be a problem. JB thought that funding could well be available. There was a vote pursue the idea which was unanimously in favour.

- Patcharee asked about court sponsorship and why those not sponsoring still had signs on the nets. JD said that the banners on the unsponsored 3 courts could be removed and that the club hadn't actively been seeking sponsorship as it is very difficult but that it could be brought up at the next Committee Meeting. Jason Burgess said that he could ask the Greyhound Track for sponsorship if we were able to support them at a social function each year, guaranteeing a minimum number of people.

-JD thanked the team of volunteers who helped at the Club Championships saying that it had been well supported and was an excellent event with a super finals weekend and that teas raised £200. JD thanked Keith and the Social Committee for the wonderful job that they all did and said that we have a great social side in the club which we would like to continue. JD said that the unsung hero is Paulo who is responsible for court maintenance and does a fantastic job. He thanked his fellow Committee members who are very willing and to be commended for the time that they put into helping to run the club. He thanked the cake makers and said that the tea money generates a substantial sum for the club coffers and it is a great social asset to the club. Finally the Chairman thanked all of the members without whom none of it would be possible.

With no further business the meeting was closed at 8.25pm.

	A	B	C	D	E
1					
2		<b>Longthorpe Lawn Tennis Club</b>			
3		<b>01/10/17 to 30/09/18</b>			
4					
5	<b>INCOME</b>			<b>EXPENSES</b>	
6	<u>MEMBERSHIP</u>			LONGTHORPE COMMUNITY	£1,100.00
7	ADULT	£ 10,415.00		HALL HIRE	£138.00
8	SENIOR SENIOR	£ 880.00		ELECTRICITY	£291.93
9	JUNIOR	£ 2,220.00		INSURANCE	£926.25
10				COURT UPKEEP	£1,188.00
11	MINIS	£ 405.00			
12		£ 13,920.00		AWNING	£445.00
13					
14	VISITOR INCOME	£ 385.00		MAINTENANCE	£142.00
15	SPONSORSHIP PLP	£ 100.00		EQUIPMENT	£1,049.99
16	MARCIE WINLOCK	£ 1,000.00		COMPUTER	£289.76
17					
18	<u>SOCIAL INCOME</u>				
19	AGM CURRY	£ 260.00			
20	XMAS RAFFLE	£ 582.00		ENGRAVING	£181.00
21				PLAQUES	£260.34
22	QUIZ NIGHT	£ 572.00		QUIZ EXPENSES	£154.38
23	CLUB TOURNAMENT FEES	£ 177.00			
24	PIZZA NIGHT	£ 220.00		PIZZA	£213.50
25	SUE RYDER TOURNAMENT	£ 1,045.00		SUE RYDER DONATION	£1,045.00
26				LEAGUE MATCH FEES	£177.00
27	LIGHT TOKENS	£ 336.00			
28	REFUND			TENNIS BALLS	£791.61
29	TEAS	£ 995.40		LTA/COURSES	£478.00
30		£ -		SIGNS	£85.00
31				CLEANING	£655.97
32	BALL SALES	£ 16.00		GIFTS/PRIZES	£17.99
33	KEYS	£ 24.00		REFUNDS	£40.00
34				COMMITTEE MEAL	£200.00
35				MISCELLANEOUS	£57.95
36		£ 19,632.93			£9,928.67
37					
38					
39					
40		TOTAL INCOME	£ 19,632.93	TOTAL EXPENSES	£9,928.67
41					
42					
43	<b>BALANCE SHEET</b>	<u>COMMUNITY</u>	<u>SAVINGS</u>	<u>PETTY CASH</u>	
44					
45	<u>OPENING BALANCE 1OCTOBER2017</u>	£ 20,032.67	£ 30,096.67	£48.26	
46	<u>INCOME 2017-2018</u>	£ 19,632.93	£ 89.39		
47	<u>EXPENSES 2017-2018</u>	£9,928.67			
48	<u>TRANSFER</u>				
49	<u>CLOSING BALANCE 30/09/2018</u>	£ 29,736.93	£ 30,186.06	£48.26	
50					
51					
52					
53					
54					
55					
56					
57					
58					
59					
60					