

**Minutes of Longthorpe Lawn Tennis Club Committee Meeting**  
**Wednesday 8<sup>th</sup> August 2018, 7.00 pm at the Ridgeway Room**

**Present:** Ken Wappat (KW)      Clare Major (CM)      Toni Butcher (TB)  
                 Keith Madeiros (KM)      Mike Glover (MG)      JP Lamy (JPL)  
                 Angie Axe (AA)      Shirley Short (SS)

- 1. Apologies - MG**
- 2. Minutes of the last meeting** – Accept as correct and signed off by JD
- 3. Matters arising**
  - Car park at the back of club will be cordoned off when ground gets waterlogged, reported KW.
  - GDPR : It was agreed that that the club secretary, membership secretary, treasurer, social secretary and welfare officer should have LLTC email addresses. JD will inform Chris Holmes to enable this.
- 4. Chairman’s report** -JD noted that there appears to be a reduction in turn out of at club sessions. Reasons for this might be due to weather/heat, other clubs or ?something else. Suggest we monitor situation.
- 5. Treasurer’s report** –TB informed that accounts remain healthy; current account = 30,236.69, savings account =30,165.89
- 6. Membership update** –Current membership of seniors slightly down at 108 (was 123 last year), 40 juniors, 25 minis. Concern raised that 20-30 year olds very thin on the ground and that juniors don’t stay; ?more youngsters at Peterborough Town tend to attract peer group. However, membership challenge has not impacted on finance.
- 7. Website & publicity** –JD to request MG to check LLTC on Vivacity information list and contact schools to promote LLTC.
- 8. Hall committee report** -Village hall stage project and club room extension costs estimates were revealed by KW as £17,700 for LLTC and £19,800 for Village hall including VAT at Jan 2018 prices. This gives us a 4.5x4.5m room with new ceiling and floor coverings. KW suggested that it would be prudent to assume a project cost of circa £20,000. The work will be done next summer when the playgroup is away. As this is a once only opportunity to improve the space for the club in conjunction with the Hall, at a reasonable price, JD and KW recommended that we agree to participate in the project. This was unanimously agreed by all present. KW will inform the Hall committee of our decision. JD will send an email to inform members of the committee’s decision.
- 9. Tennis leagues**-JP suggested communication to members earlier in the year regarding next season’s teams to be entered in leagues, the number of teams as well as integrating juniors. It was suggested

that he sends out an email to all members to indicate their wish to participate and preferences to play in the various teams. This can then be used to place members in the appropriate teams in conjunction with team captains. There has been problems with getting enough members for the Men's teams , especially the A team.

-Team captains will be asked if they wish to continue in their role at the end of each year. Volunteers will be invited to fill any vacancies.

-Notification of rearranged team fixtures – JD was concerned that people were not following the protocol for rearranging team fixtures which requires team captains to put a rearranged fixture on the board in the club house so that others are aware of court availability when they wish to arrange or rearrange their games. Team captains should also inform other captains of the changes .

**10.Social events** – KM informed us that the Summer tournament in aid of Sue Ryder went very well and collected in excess of £1400. It was decided that it should be repeated next year on 30<sup>th</sup> June 2019 , just before Wimbledon.

- There will be a coffee morning in aid of Macmillian's charity on Friday 28<sup>th</sup> September. AGM and Curry night have also been arranged with Farooq.

-Club kit procurement is being investigated by Pauline Daintith. Tops and hoodies were the items of choice with cost around £15 for tops and £25 for hoodies approximately.

- KM suggested the club should invest in a set of cutlery and will look into cost.

**11.Juniors/Welfare** - AA informed that LLTC need to be compliant with LTA policies regarding safeguarding of minors by October 1<sup>st</sup> 2018. She suggested we adopt their policies wholesale to ensure compliance. She will obtain these and make them available to members via the club notice board. As a Deputy welfare officer is required she will be co-opting Liz Sharman into the role.

## **12.A.O.B**

-Court play start time issues- An email was sent to all members regarding Start time for play on courts and a sign will be put in the club house.

-Defibrillator –MG will be asked to cost and scope siting and installation, implications on security/access and training. KW will raise this at Village Hall committee meeting to collaborate with them.

-Committee Succession – all present have indicated their intention to continue in their present roles for the next year.

**13.Date of next meeting** : Wednesday 19<sup>th</sup> September 2018 at 7.00pm in the Ridgeway room.