

# Diversity and Inclusion Policy

## 1. Policy Statement

*This Diversity and Inclusion Policy, Standards, Code of Conduct and Reporting Procedure are applicable to Longthorpe Tennis Club and are based on similar policies of: The Lawn Tennis Association (LTA)*

*As a club we contribute actively to enable more people to play tennis more often, in a manner that it is safe, inclusive, and fair. This applies regardless of a person's age, disability, gender reassignment status, sex, marital or civil partnership status, pregnancy or maternity, race, sex, sexual orientation, religion, race or sexual orientation, socio-economic status or any other background.*

*We recognise that many concerns and/or disclosures may have both safeguarding and diversity and inclusion elements to them. This policy reflects this through its reporting procedures, which replicate the safeguarding concern reporting procedures. This Policy strives to minimise risk and support our venue, programmes, events and individuals to deliver and experience a positive tennis experience for everyone. The Reporting Procedures outlines how to respond to safeguarding or discrimination concerns/disclosures.*

## 2. Use of Terminology

*We have adopted the following definitions to explain our approach to diversity and inclusion in tennis:*

*Discrimination – treating someone in a less favourable way and causing them harm, because of their age, disability, gender reassignment, marriage or civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.*

*Diversity – acknowledging, celebrating and respecting the differences between groups of people and between individuals. We will work to ensure that people can be assured of an environment in which their rights, dignity and individual worth are respected, and in particular that they are able to enjoy their sport without the threat of intimidation, victimisation, harassment or abuse.*

*Harassment – unwanted conduct related to a relevant protected characteristic, which has the purpose or effect of violating an individual's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment for that individual or creates an intimidating, hostile, degrading, humiliating or offensive environment. The focus is on the perception of the complainant not the intent of the perpetrator. Employees can complain of behaviour they find offensive even if it is not directed at them.*

*Inclusion – ensuring that tennis is equally accessible to any member of the community so they can be fully involved in whatever capacity they choose; and that they are supported to achieve their potential in any capacity e.g. player, employee, volunteer, coach or official. We will work to ensure that people have a genuine and equal opportunity to participate to the full extent of their own ambitions and abilities, that they feel respected and valued and are not singled out, with regard to their age, disability, gender reassignment status, sex, marital or civil partnership status, pregnancy or maternity, race, sex, sexual orientation, religion, race or sexual orientation, socio-economic status or any other background.*

*Positive action – Longthorpe Tennis Club is committed to taking positive steps to counteract the effects of physical or cultural barriers – whether real or perceived – that restrict the opportunity for all sections of the community to participate equally and fully. We will ensure that we institute, support or contribute to appropriate measures or initiatives that enable access to tennis and participation in associated activities by people from any group that is under-represented in tennis or has difficulty accessing it and that they can do so with dignity or without being singled out.*

### *3. Scope*

*Longthorpe Tennis Club has direct safe and inclusive responsibility for:*

- Coaches they employ;*
- Volunteers and Committee Members they recruit;*
- The venue they use*
- Events and programmes they run*
- Ensuring all accreditation requirements are met by accredited coaches and venue.*

*We recommend and support the development of good diversity and inclusion practice to:*

- Accredited coaches, officials and venues;*
- Players, parents and carers;*
- Volunteers recruited*
- Venues hired by or on our behalf*
- Club Events.*

*This Policy is in line with national legislation and applicable to our Club, specifically to every person and place that we have direct safe and inclusive responsibility for.*

### *4. Responsibility for implementation of the Diversity and Inclusion Policy*

*Diversity and inclusion is everyone's responsibility: not responding to discriminatory or unacceptable language and behaviour is not an option.*

*- The Club Committee have overall accountability for this Policy and Reporting*

*Procedure, for being the strategic lead on diversity and inclusion and for ensuring compliance with the relevant legislation.*

*The Committee and Welfare Officer have overall responsibility for implementation of the policy.*

*The Chairman and Welfare Officer of the club are responsible for updating this Policy and Reporting Procedure in line with legislative and organisational developments; and develop a strategic and proactive approach to diversity and inclusion and respond to discrimination concerns.*

*The Club's Welfare Officer is responsible for supporting the club to identify where diversity and inclusion support is required; to implement safe and inclusive procedures; promote diversity and inclusion principles, including the Safeguarding and Reporting Procedure, to the venue they use, programmes, events and individuals including players, parents and carers.*

*All Committee members, coaches, and volunteers involved in tennis are responsible for raising diversity and inclusion concerns with the club's Welfare Officer to start with; then the Safe and Inclusive Tennis team if applicable, as outlined in the Reporting Procedure.*

*- Players, parents and guardians are responsible for upholding the Code of Conduct and Reporting Procedure.*

*Longthorpe Tennis Club is committed to:*

- . 1. formally adopt this policy,*
- 2. take steps to ensure that our committee, members, participants and volunteers behave in accordance with the policy,*

including where appropriate taking disciplinary action under our constitution;

- . 3. ensure that access to membership as well as access to participation is open and inclusive;
- . 4. publish accurate information about the location and accessibility of our facilities;
- . 5. support measures and initiatives that British Tennis may institute or take part in to advance the aims of this policy as part of our commitment to our LTA membership.

Where there is a diversity and inclusion concern/disclosure:

- The individual who is told about, hears, or is made aware of the concern/disclosure is responsible for following the Concern Reporting Procedure.

#### 5. Breaches of the Diversity and Inclusion Policy, Standards, Code of Conduct and Reporting Procedure

Where there are concerns that diversity and inclusion good practice has not been followed, you are encouraged to follow the Club's Whistleblowing Policy; Coaches, volunteers and players are encouraged to:

1. Complain directly to the person or organisation and seek resolution. In the first instance, this can often resolve many disputes or concerns.
2. If required, you can contact the LTA Safe and Inclusive Tennis Team: [safeandinclusive@lta.org.uk](mailto:safeandinclusive@lta.org.uk) – they can assist in liaising with the club and investigating the matter. Alternatively, the NSPCC Whistleblowing advice line: 0800 028 0285; [help@nspcc.org.uk](mailto:help@nspcc.org.uk) can be contacted.

3. Seek further advice from the Equality Advisory Support Service a call on 0808 800 0082. For further information their website is: <http://www.equalityadvisoryservice.com/app/ask>

If someone comes to you with a concern about discrimination, listen to their complaint, reassure them and advise them of the routes listed above.

Breaches of this Policy and/or failure to comply with the outlined responsibilities may result in the following by the LTA.

- Venues – Potential removal of LTA accreditation
- Coaches – termination of current and future roles within the LTA and possible legal action
  
- Recruited volunteers, including Committee Members – termination of current and future roles within the Club and possible legal action.

Where an appeal is lodged in response to a safeguarding decision made by the LTA Safe and Inclusive Tennis Team and Safeguarding and Protection Committee and/or Licensing and Registration Committee, an independent appeal body such as Sport Resolutions may be used. Their decision is final.

### *Longthorpe Tennis Club Code of Conduct*

- 1 Prioritise the well-being of all children and adults at all times
- 2 Be a positive role model. Act with integrity, even when no one is looking
3. Help to create a safe and inclusive environment both on and off

court and promote the Fair Play values: enjoy; respect

4. Value and celebrate diversity and make all reasonable efforts to meet individual needs

5. Keep clear boundaries between your professional and personal life, including on social media

6. Check you have the relevant consent from parents/carers, children and adults before taking or using photos and videos

7. Ensure your own roles and responsibilities, and those of everyone you are responsible for, are clearly outlined and everyone has the information, training and support to carry them out

8. Where possible, do not be alone with a child or adult at risk; if you have to be alone with a child or adult at risk; let someone know such as a carer, club secretary, volunteer etc.

9. Do not abuse, neglect, harm or discriminate against anyone; or act in a way that may be interpreted as such

10. Doing nothing is NOT an option: report all concerns and disclosures as soon as possible, following the Concern Reporting Procedure. If someone is in immediate danger, dial 999.

It is illegal to have a relationship with someone who is under 18 years old if you are in a position of trust; it is illegal to have a sexual relationship with anyone under the age of 16 whether they give consent or not.

This Code of Conduct should be interpreted in a spirit of integrity, transparency and common sense, with the best interests of children and adults at risk as the primary consideration.

*Diversity and Inclusion at Longthorpe Tennis Club*

This Policy sets out our commitment and includes our Safe and Inclusive Standards, Code of Conduct and Reporting Procedure and it supports our overall aims for diversity and

*inclusion that are to ensure that:*

- a) Tennis is diverse and inclusive*
- b) Diversity and inclusion are embedded in our club's culture and our behaviours*
- c) We create a culture where inclusive leadership thrives*
- d) We take a proactive approach using positive action to ensure that communities and individuals are valued and able to achieve their full potential.*

*To achieve these aims we believe that everyone involved in Tennis has a vital role to play in promoting diversity and inclusion and we ask everyone to become Safe and Inclusive Tennis Champions – proactively promoting Safe and Inclusive tennis and taking action against all forms of discrimination.*

*We are proud to have a Diversity and Inclusion Policy that demonstrates our commitment to making tennis diverse and inclusive. The commitment to Diversity and Inclusion is upheld by the LTA.*

*These commitments are fully supported by the Longthorpe Tennis Club Committee. Together we can make a positive difference to people from different backgrounds to participate in Tennis at our club.*